

# Google Classroom Guide for Parents



*By WSPS ICT Department  
Updated as of 11 March 2022*

# Top 10 Frequently Asked Questions



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2. What is Google Classroom? [link](#)
3. Will Google Classroom replace Student Learning Space? [link](#)
4. Does my child have a Student iCON/ Google Classroom account? [link](#)
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6. What is the naming convention for Student iCON email address?[link](#)
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10. What should I do if my child's account is locked? [link](#)

**Q1. What is Student iCON?**

# Q1. What is Student iCON?

Student iCON is a suite of Google apps that helps to better support your child's learning and collaboration with others online.

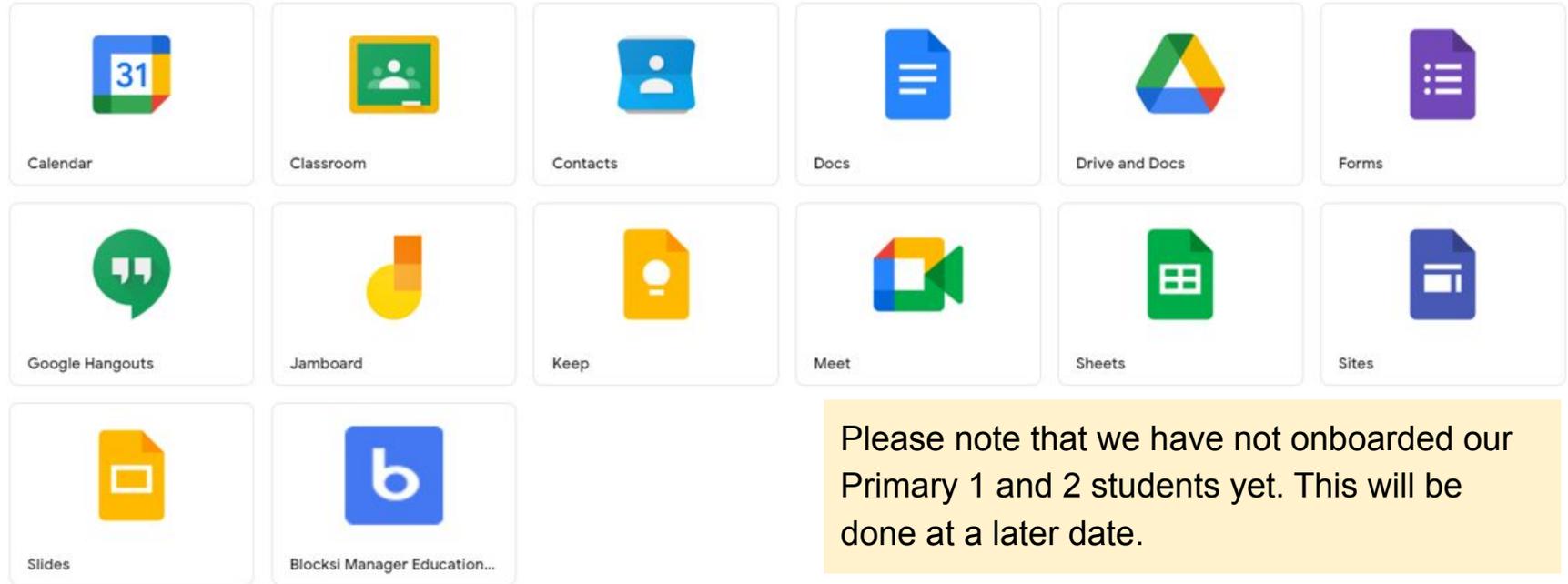


# Q1. What is Student iCON?

The suite of Google apps available for Primary 1 to 3 students:

Your apps

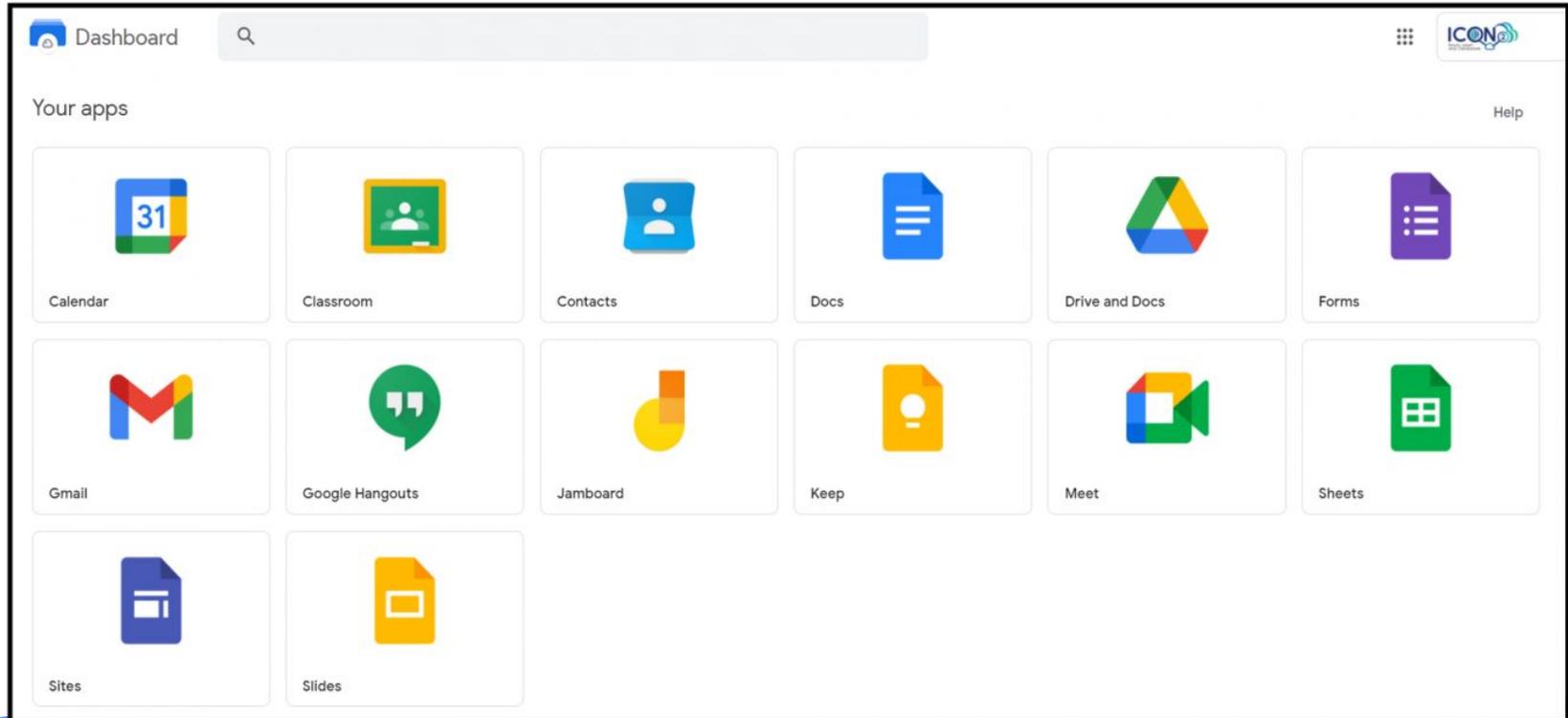
Help



Please note that we have not onboarded our Primary 1 and 2 students yet. This will be done at a later date.

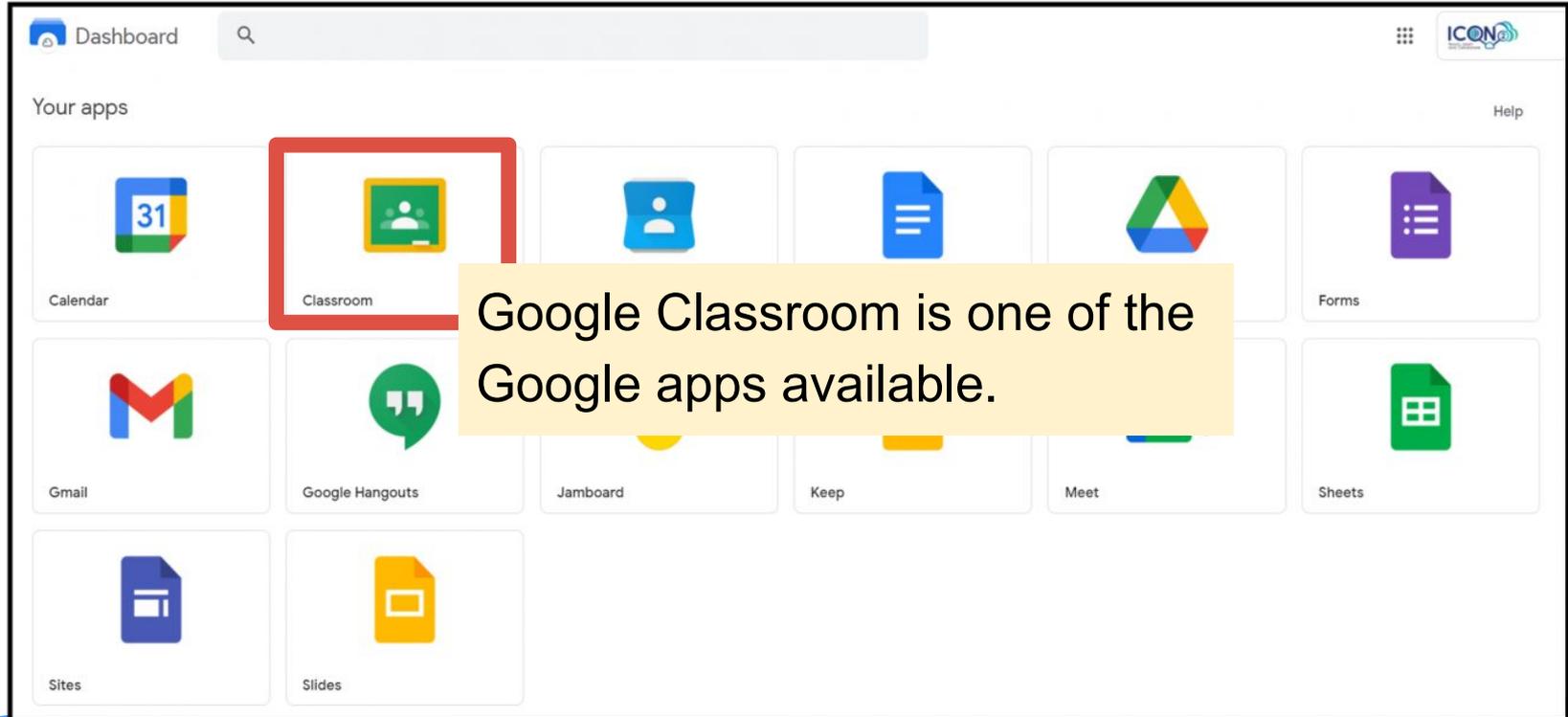
# Q1. What is Student iCON?

The suite of Google apps available for Primary 4 to 6 students:



# Q1. What is Student iCON?

The suite of Google apps available for Primary 4 to 6 students:



**Q2. What is Google Classroom?**



## Q2. What is Google Classroom?



Google Classroom is a suite of online tools that allows teachers to set assignments, have work submitted by students, to mark, and to return graded papers.

Google Classroom works with Google Docs, Sheets, Slides, Sites, Earth, Calendar, and Gmail, and can be supplemented by Google Hangouts or Meet for face-to-face live teaching or questions.

**Q3. Will Google Classroom  
replace Student Learning Space?**



# Q3. Will Google Classroom replace Student Learning Space?

No. Google Classroom will be used to complement learning on Student Learning Space.

Here's how these two platforms will be used to support your child's learning online:

SINGAPORE

**STUDENT  
LEARNING SPACE**

LEARN ANYTIME, ANYWHERE, AT ANY PAGE

and



MOE Repository of online learning materials readily available

- Students can access the online resources on their own

Online learning materials curated by teachers.

Learning packages created and assigned by teachers

Learning tasks created and assigned by teachers

- Offers real-time data tracking for students' progress
- Supports synchronous and asynchronous learning between students and teachers and with other students
- Supports self-directed and collaborative learning

## **Q4. Does my child have a Student iCON/ Google Classroom account?**



Yes. A PG letter has been sent to P3 to P6 parents requesting for your consent for your child to use MOE's Centralised ICT Systems.

We would like to thank all parents for giving your consent promptly.

## **Q5. Do I need to onboard my child for Student iCON/ Google Classroom?**



All our P3 to P5 West Springers have undergone the Onboarding process at the beginning of this year. Once they have onboarded Student iCON, they will be able to have access to all the Google Apps, including Google Classroom.

**Q6. What is the naming convention for Student iCON email address?**



## Q6. What is the naming convention for Student iCON email address?

Username: \_\_\_\_\_@students.edu.sg

- a. The student's email address will be based on <Full Name>@students.edu.sg.
- b. Any space in the full name will be replaced with an underscore.
- c. Should the student's full name have words such as "Bte" and "s/o", they will not appear in the email address.
- d. The full name is limited to the first 4 words as given in their NRIC/FIN to keep the length of the email address manageable.
- e. For cases where students share the same full name, we have added a numerical number (e.g. Jon\_Tan\_1, Jon\_Tan\_2) to differentiate their email addresses.

**Please note: Password can only be changed in school as the password will affect the use of laptops in school for their lessons.**

**Q7. How does my child access Google Classroom?**



# Q7. How does my child access Google Classroom?

Go to your Chrome Browser.

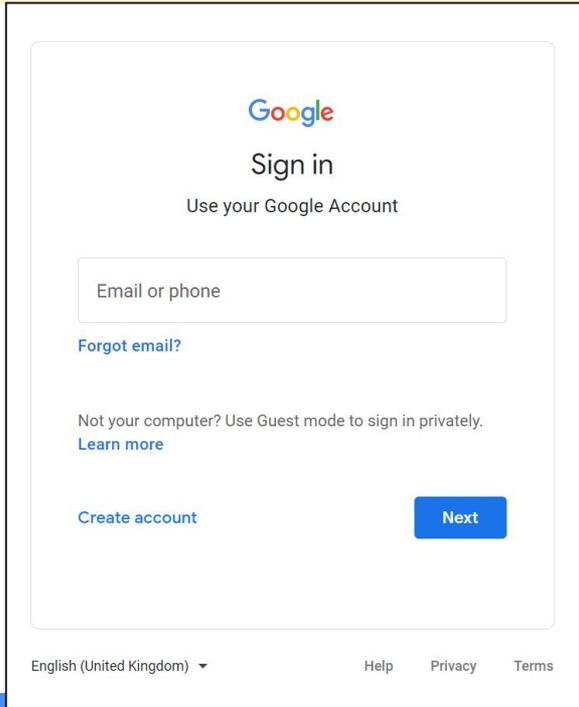
Go to: <https://icon.moe.edu.sg>

Select “here” to login Student iCON.

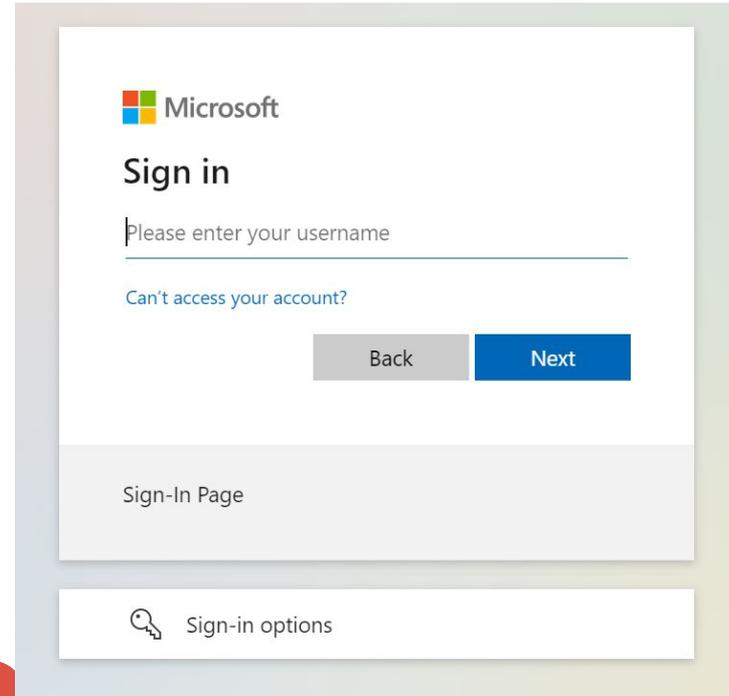


# Q7. How does my child access Google Classroom?

Key in his Student iCON email:  
\_\_\_\_\_@students.edu.sg



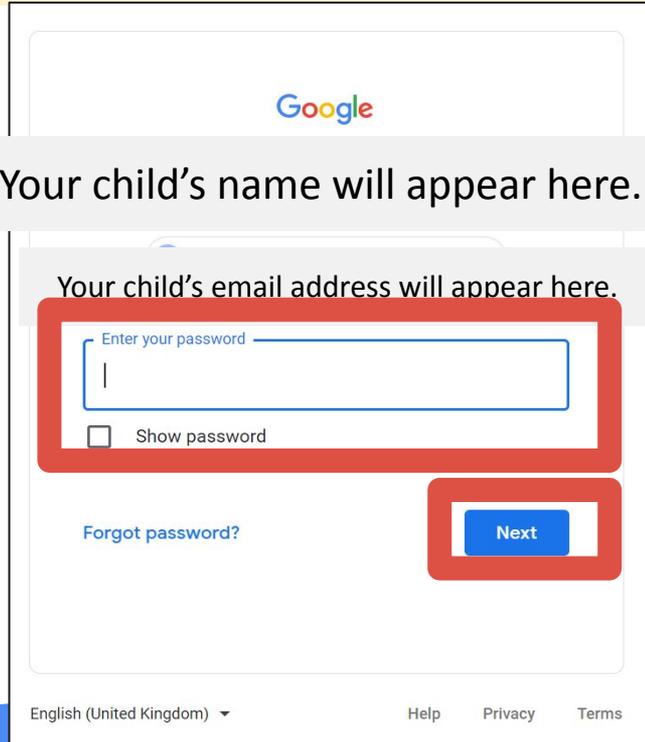
The screenshot shows the Google sign-in interface. At the top is the Google logo, followed by the text "Sign in" and "Use your Google Account". Below this is a text input field labeled "Email or phone". Underneath the field is a blue link "Forgot email?". Further down, there is a note: "Not your computer? Use Guest mode to sign in privately." with a blue link "Learn more". At the bottom left is a blue link "Create account", and at the bottom right is a blue button labeled "Next". At the very bottom of the page, there is a language selector "English (United Kingdom)" with a dropdown arrow, and links for "Help", "Privacy", and "Terms".



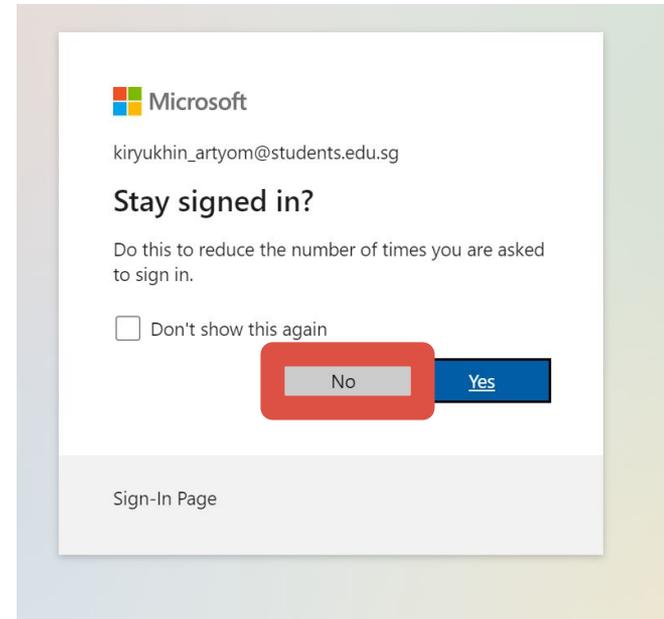
The screenshot shows the Microsoft sign-in interface. At the top is the Microsoft logo, followed by the text "Sign in". Below this is a text input field with the placeholder text "Please enter your username". Underneath the field is a blue link "Can't access your account?". At the bottom right are two buttons: a grey "Back" button and a blue "Next" button. Below the main sign-in area is a grey bar labeled "Sign-In Page". At the bottom of the page is a white bar with a key icon and the text "Sign-in options".

## Q7. How does my child access Google Classroom?

You will be prompted to key in the password.  
(Refer to Student Diary)



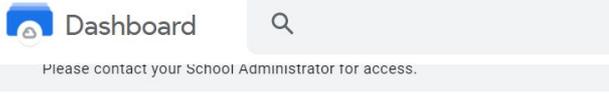
The screenshot shows the Google sign-in page. At the top is the Google logo. Below it, a grey box contains the text "Your child's name will appear here." Below that, another grey box contains "Your child's email address will appear here." The main sign-in area has a red box around the "Enter your password" input field, which contains a vertical bar. Below the input field is a "Show password" checkbox. To the right of the input field is a blue "Next" button, also highlighted with a red box. At the bottom left is a "Forgot password?" link. At the bottom of the page are links for "English (United Kingdom)", "Help", "Privacy", and "Terms".



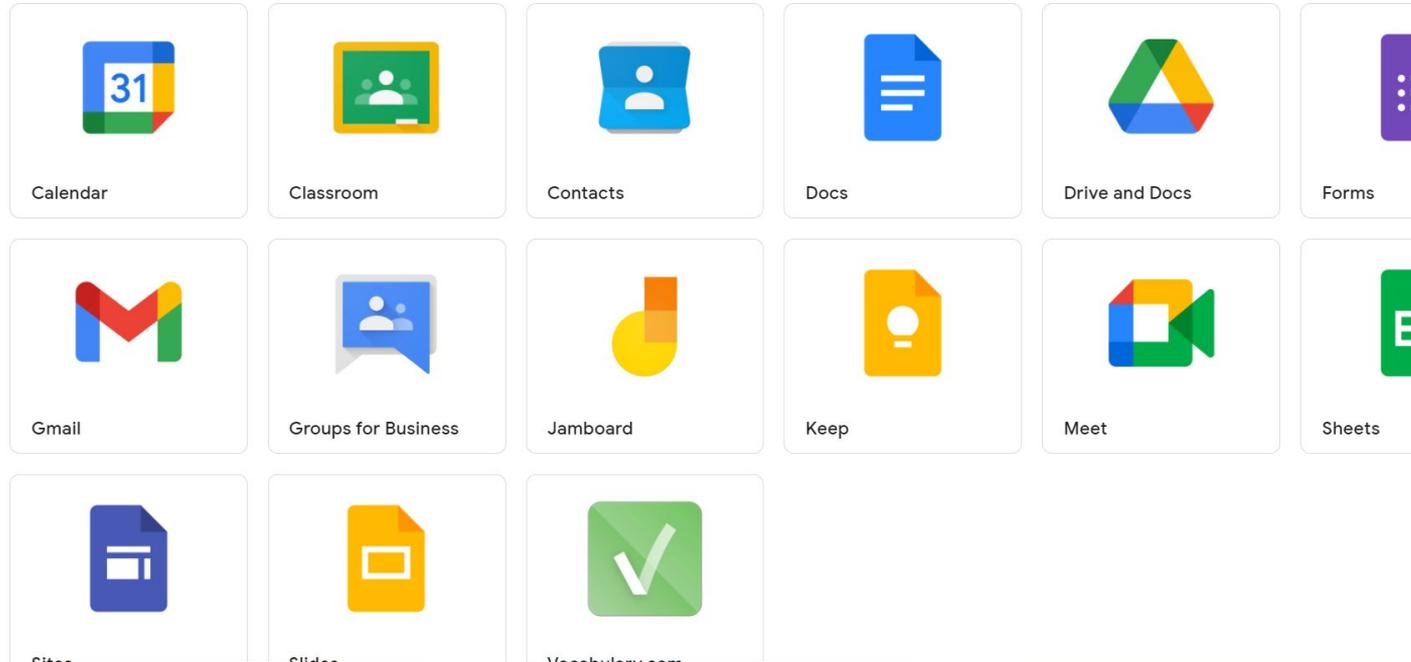
The screenshot shows the Microsoft sign-in page. At the top is the Microsoft logo. Below it is the email address "kiryukhin\_artiom@students.edu.sg". The main heading is "Stay signed in?". Below this is the text "Do this to reduce the number of times you are asked to sign in." and a checkbox labeled "Don't show this again". To the right of the checkbox are two buttons: a grey "No" button and a blue "Yes" button. The "No" button is highlighted with a red box. At the bottom of the page is the text "Sign-In Page".

# Q7. How does my child access Google Classroom?

Once you have successfully logged in, you will see this Dashboard.



Your apps



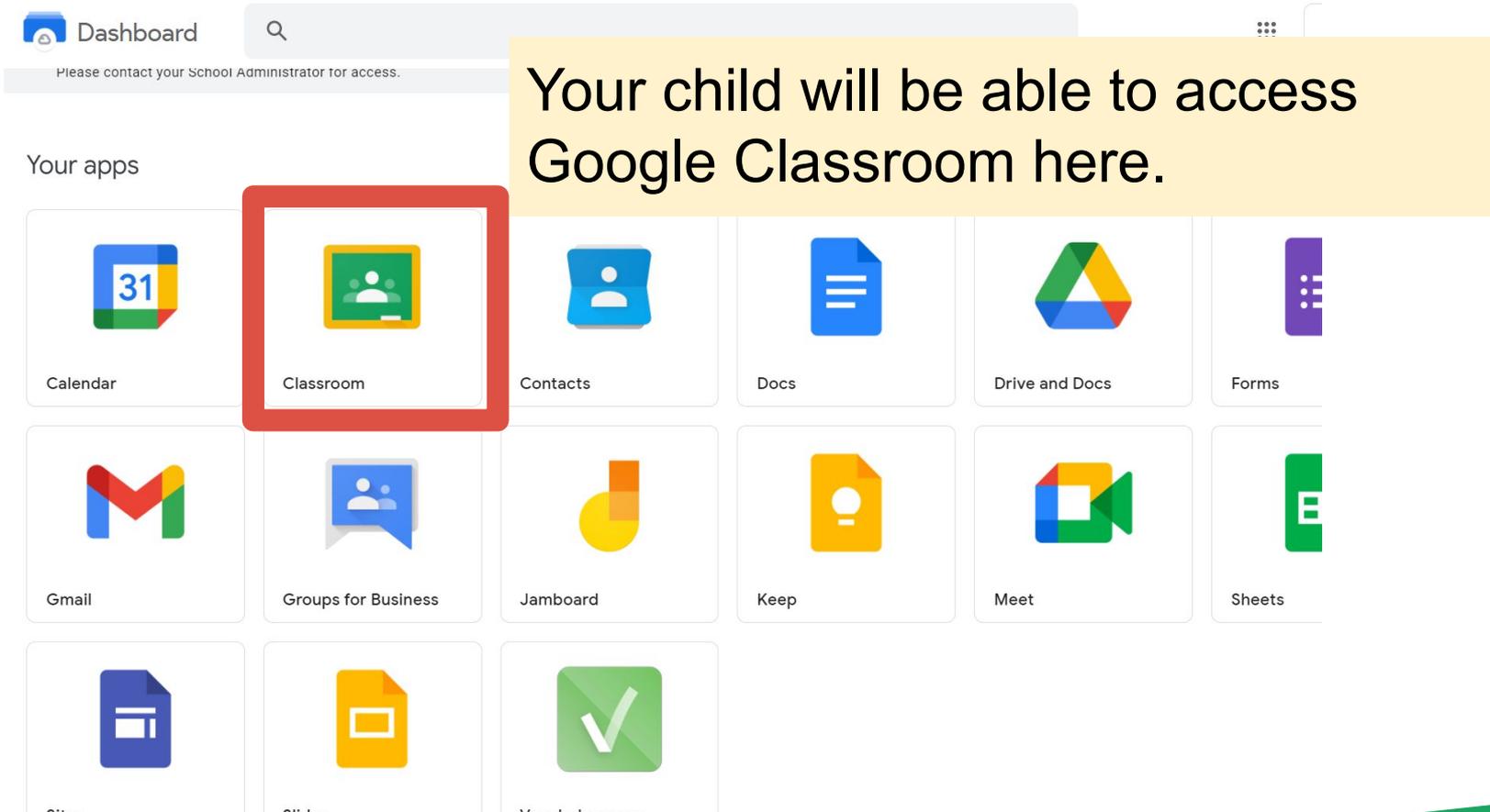
# Q7. How does my child access Google Classroom?

Dashboard

Please contact your School Administrator for access.

## Your apps

Your child will be able to access Google Classroom here.



The screenshot shows the Google Workspace dashboard interface. At the top, there is a 'Dashboard' header with a search bar and a notification that says 'Please contact your School Administrator for access.' Below this, the 'Your apps' section is displayed as a grid of application icons. The 'Classroom' icon, which features a green chalkboard with a white person silhouette, is highlighted with a red rectangular border. Other visible icons include Calendar, Contacts, Docs, Drive and Docs, Forms, Gmail, Groups for Business, Jamboard, Keep, Meet, and Sheets. The bottom of the image features a decorative horizontal bar with segments in blue, red, yellow, and green.

Calendar	<b>Classroom</b>	Contacts	Docs	Drive and Docs	Forms
Gmail	Groups for Business	Jamboard	Keep	Meet	Sheets
Sites	Slides	Vocabulary.com			

**Q8. Where can my child find his/her assignments?**

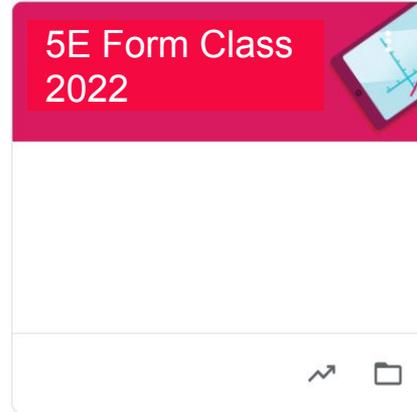
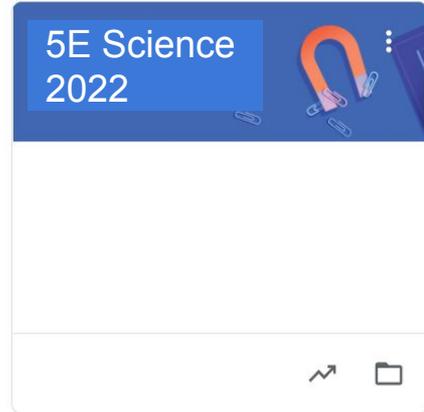
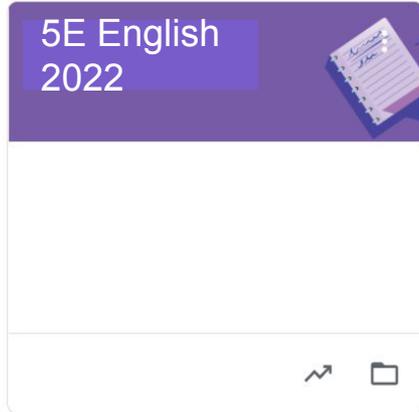


## Q8. Where can my child find his/ her assignments?

When your child enter Google Classroom, he can see something like this.  
Each of these represent the subject class that he is in.

☰ Google Classroom

📅 To review 📅 Calendar

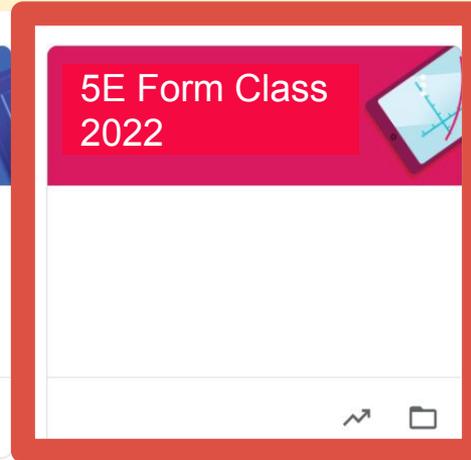
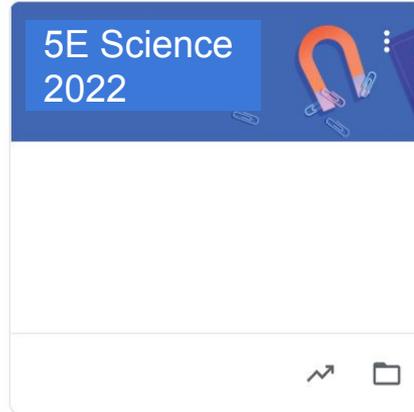
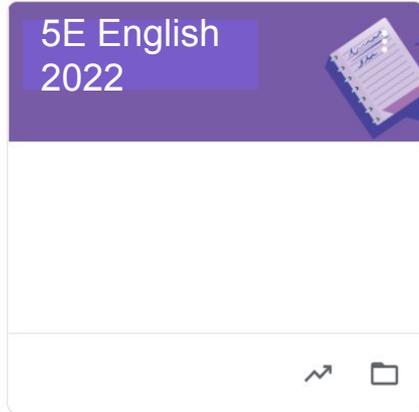


## Q8. Where can my child find his/ her assignments?

For example, your child would like to access his POP (Pursue Our Passion) Journal. This is assigned to him by his form teachers. He will select this:

☰ Google Classroom

📅 To review 📅 Calendar



## Q8. Where can my child find his/ her assignments?

# The Stream

≡ 5E Form Class

Stream

The Stream is like an announcement board: this is where teachers communicate with students through announcements.

5E Form Class

Upcoming

Due today  
Compo 2: Individual planni...

[View all](#)

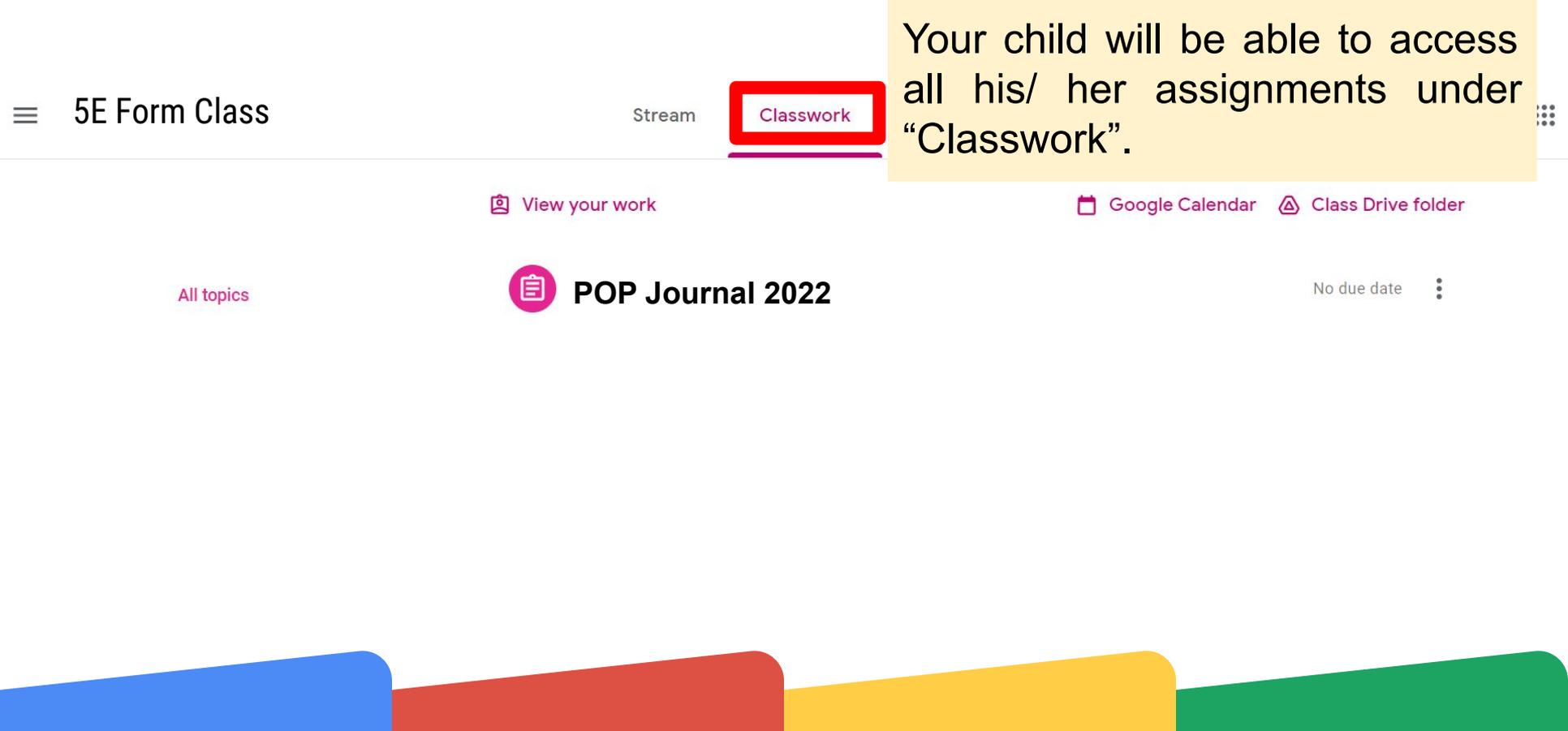


Quek Hui hiang pauline posted a new assignment: POP Journal 2022  
9:55 PM

Students will be able to know

# Q8. Where can my child find his/ her assignments?

Your child will be able to access all his/ her assignments under "Classwork".



≡ 5E Form Class

Stream

Classwork

📷 View your work

📅 Google Calendar

📁 Class Drive folder

All topics



**POP Journal 2022**

No due date ⋮

# Q8. Where can my child find his/ her assignments?

≡ 5E Form Class

Stream Classwork People

 View your work

 Google Calendar  Class Drive folder

All topics

 **POP Journal 2022**

No due date 

**IMPORTANT:** Please **DO NOT** turn it in when you have completed the journal assignment.

Work on Slides 3 to 5 during the March Holidays.

## Pursue Our Passion

This POP Journal belongs to:

\_\_\_\_\_ (name)

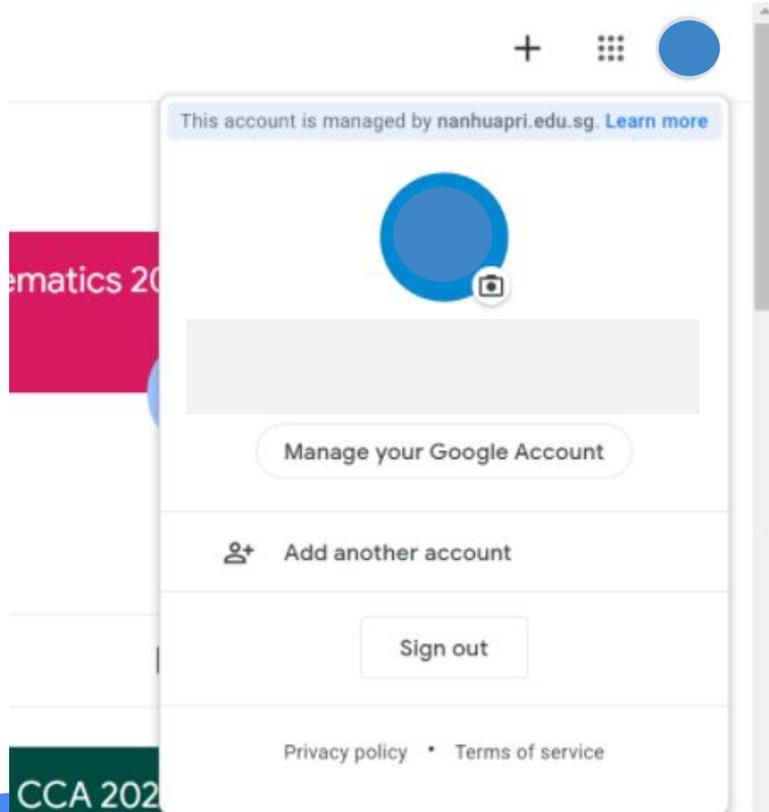
of

\_\_\_\_\_ Class (2022)



Once your child selects this, it will bring him to his own individual Google Slides and he can start on his work immediately. Since it is Google Slides, your child does not have to worry about saving it. It is auto-saved as long as your child is online.

## Q8. Where can my child find his/ her assignments?

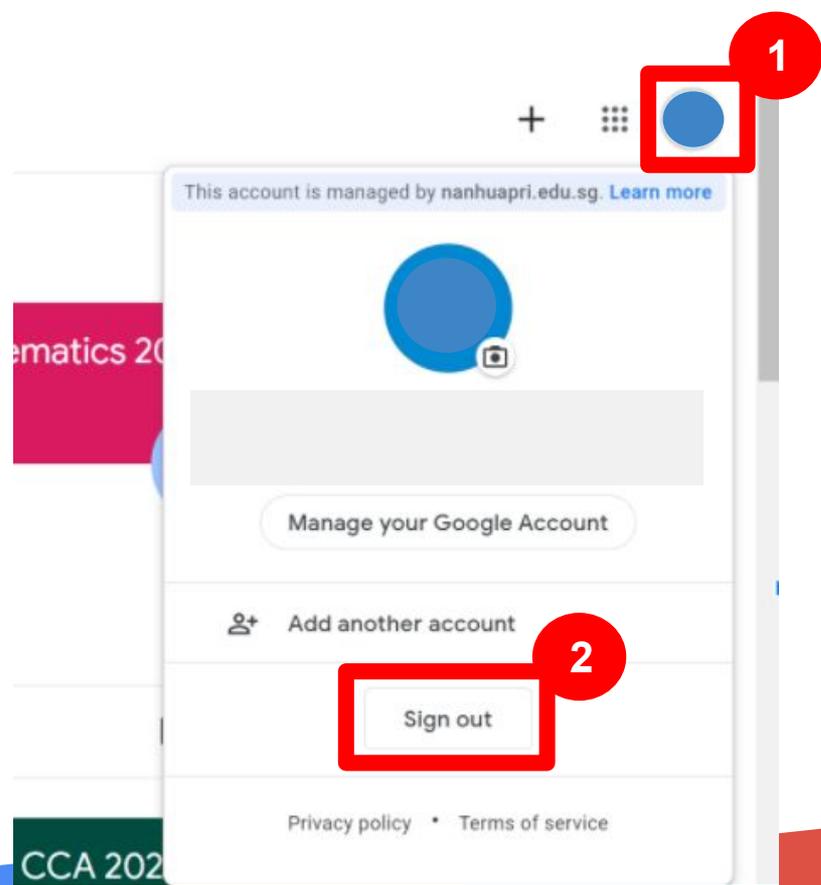


### IMPORTANT

Please remind your child to log out after he completes his assignments.

If not, he will have problems logging into his iCON account when he is in school.

# Q8. Where can my child find his/ her assignments?



To log out, select (1) and (2).

**Q9. Which Operating System or browser should my child use to access Google Classroom?**



## Q9. Which Operating System or browser should my child use to access Google Classroom?

		Operating System					
		Windows 10	Chrome OS	Mac OS	iOS	iPadOS	Andriod
Browser	Chrome	Yes	Yes	Yes	Yes	Yes	To be available at a later date
	Firefox	Yes	Yes	Yes	Yes	Yes	Yes
	Microsoft Edge	Yes	Not supported	Yes	Yes	Not supported	Yes
	Safari	Not supported	Not supported	Yes	Yes	Yes	Not supported

**Q10. What should I do if my child's account is locked?**



## Q10. What should I do if my child's student iCON account is locked?

These are some of the issues your child may face:



Microsoft  
← test\_studenta@student.edu.sg  
**Enter password**  
D Your account or password is incorrect. If you can't remember your password, reset it now.  
Password



Microsoft  
← test\_student@students.edu.sg  
**Enter password**  
E Your account has been temporarily locked to prevent unauthorised use. Try again later, and if you still have trouble, contact your admin.  
Password

Please submit your request to unlock your child's Student iCON via this link, <https://go.gov.sg/wspshelpdesk>

Please allow up to 3 working days for us to get back to you.

Thank you for your partnership with us to support your child's learning.

